

**ADSA Student Affiliate Division
2009 Annual Meeting Schedule of Events
July 11-16, 2009
Montreal, Quebec, Canada**

Consult the meeting web site (<http://www.adsa.org/sad.asp>) for the latest program information.

Saturday, July 11

- 11:30 – 3:30 pm Student Dairy Farm Tour. Bus departs the Holiday Inn Select at 11:30 and returns at 3:30. Ticket price: \$20 per person
- 4:30 pm Boat Cruise on St. Lawrence River. Walk from the Holiday Inn to the riverfront and the Jacques-Cartier dock. Ticket price: \$17 per person.
- 7:00 pm Student Informal Gathering: Pub St. Paul (pay on your own). Walk from the Holiday Inn to the restaurant.

Sunday, July 12

- 8:00 am – 5:00 pm Student Dairy Clubs Set Up Exhibits. Convention Center
- 10:00 am – 11:00 am SAD Officers and Advisor Meeting. Convention Center
- 11:00 am – 12:00 pm Dairy Quiz Bowl Officials Meeting. Convention Center
- 11:30 am – 12:00 pm Dairy Quiz Bowl Seating Test. Convention Center
- 12:00 pm – 1:00 pm SAD Midday Mixer & Pizza Party. Convention Center
- 1:00 pm – 5:00 pm Dairy Quiz Bowl Preliminary Rounds. Convention Center
- 5:30 pm – 6:00 pm Dairy Quiz Bowl Final Round. Convention Center
- 7:00 pm ADSA Opening Session & Reception. Convention Center

Monday, July 13

- 7:00 am - 8:15 am Student Dairy Clubs Set Up Exhibits. Convention Center
- 8:30 am – 9:15 am SAD Business Meeting. Convention Center
- 9:30 am – 10:30 am SAD Judging of Yearbooks, Scrapbooks, Annual Reports. Convention Center
- 9:30 am – 10:30 am Interviews for Outstanding Student and Advisor Awards. Convention Center
- 9:30 am – 10:45 am SAD Activities Symposium. Convention Center
- 11:00 am – 12:15 pm SAD Undergraduate Dairy Foods Paper Presentations. Convention Center
- 1:00 – 3:00 pm SAD Undergraduate Dairy Production Paper Presentations. Convention Center
- 3:15 – 5:15 pm SAD Undergraduate Original Research Paper Presentations. Convention Center
- 7:00 pm Student Informal Mixer

Tuesday, July 14

- 8:30 am – 9:30 am SAD Business Meeting – Election of Officers. Convention Center
- 9:30 am - 11:00 am SAD Career Roundtable. Convention Center
- 11:45 pm – 2:00 pm SAD Awards Luncheon. Convention Center
- 2:00 pm – 3:00 pm SAD Award & Club Photos. Convention Center
- 2:30 pm – 3:30 pm SAD Committee Meeting – Old and New Officers & Advisors. Convention Center
- 3:00 pm – 5:00 pm Open to Attend Scientific Sessions
- 2:00 pm – 5:00 pm Tear-down SAD Exhibits. Convention Center
- 7:00 pm – 10:00 pm ADSA Awards Ceremony and Ice Cream Social

Wednesday, July 15

- 7:30 am – 5:00 pm Scientific Posters, Sessions and Exhibits

Thursday, July 16

- 7:30 am – 12:00 pm Scientific Posters and Sessions

Membership Dues

Annual ADSA® Membership Dues must be paid for the current year before individuals or clubs can attend a regional ADSA meeting, enter any form of competition at the annual ADSA meetings or be represented by voting delegates. Individual Undergraduate Student membership is \$5.00 per person. Dues for Graduate Students are \$10.00.

Undergraduate members will renew in the fall, along with the ADSA parent members. This way, undergraduates can take full advantage of their membership benefits (access to the online *Journal of Dairy Science*®, the member directory, receipt of all membership mailings, job postings, etc.) through out the entire year. All clubs will automatically receive a membership renewal notice in the mail.

In addition to the renewal notice, clubs should continue to submit the accompanying application and roster of club members, and include payment for each new student who wishes to be listed as a member of ADSA. Membership in ADSA is not necessary for club members not participating in ADSA activities. All students attending an ADSA meeting must sign a Code of Conduct form.

Also, student members can subscribe to S-PAC™, an invaluable addition to their tool box, for only \$5 (\$10 for grads) for one year. This unique pdf- searchable database currently contains 258 sets of proceedings from 31 different conferences. S-PAC is accessible off of the ADSA home page, or go to <http://spac.adsa.org/index.asp>.

Membership should be paid prior to **December 31** to enjoy the full year of ADSA membership benefits. Clubs who have paid their memberships by May 15th will receive maximum points on the Outstanding Chapter Award Entry as stated on the Outstanding Chapter Award Scorecard.

Send the accompanying application and roster along with payment to:

ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

**Membership Application for Student Affiliate Division
American Dairy Science Association®**

Page 1

This membership application should be completed, then printed and sent via US mail to ADSA-SAD, 1111 N. Dunlap, Savoy, IL 61874

Undergraduate Student Membership is \$5.00 and Graduate Student Membership is \$10.00. Membership has many benefits, including ability to participate in the ADSA National Meeting's contests and having voting privileges at the meeting. Additionally members receive substantial discounts on registration to ADSA meetings and events, and are eligible to subscribe to S-PAC at a substantial discount: \$5 for undergrads, \$10 for grad students. **Clubs should submit a roster of club members with payment for each student wishing to be listed as a member of ADSA, and each student wishing to subscribe to S-PAC. Club members not wishing to participate in ADSA activities do not have to join ADSA, and do not have to be listed on the club roster.**

Clubs are encouraged to complete this form and return prior to December 31 so students can take advantage of a full year of ADSA membership, which includes access to electronic *Journal of Dairy Science* and member directory; newsletters; notice of meetings and events; career opportunities and much more. In order to receive full points on the Outstanding Chapter Award Scorecard, membership should be paid no later than May 15.

University Information

University _____ Club Name _____

School Address _____

City _____ State _____ Zip Code _____ Dept. Phone _____

Officers

President _____ Vice President _____

Secretary _____ Treasurer _____

Yearbook Editor _____

Advisor _____ Advisor E-mail _____

Other Officers (list office and name)

1. _____ 3. _____

2. _____ 4. _____

Club Web Site Address _____

Club Activities _____

Total Number of Members from Club Roster _____

Payment Due from Club Roster: \$ _____

____ Check ____ MasterCard ____ Visa ____ American Express Name on Card _____

Card # _____ Exp. Date ____ Signature _____

signature of Advisor

date

Return completed form, roster page(s) and payment to:
ADSA – SAD, 1111 North Dunlap Avenue, Savoy, IL 61874

Annual Report

To maintain its charter, local chapters must submit an Annual Report. The report should include a membership structure of the club, a summary of the year's activities, and a summary of club activities as outlined in the recommended format.

We have enclosed a sample of the Annual Report Title Page that should be attached to the report. To reduce postage costs for clubs, clubs are no longer required to mail the entire Annual Report to headquarters. Clubs should **send only the completed Annual Report Title Page** by the stated deadline to maintain their charter and to qualify for participation in the Annual Report competition.

Clubs wishing to participate in the Annual Report and Outstanding Chapter competitions should **bring their complete Annual Reports to the SAD business meeting on the first day of the annual meeting**. If your chapter is not attending the annual meeting and would like to compete in the judging competitions, send the complete Annual Report to ADSA Headquarters four weeks prior to the meeting.

Annual Report Title Pages received after the stated deadline will be accepted, but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard. Annual Report Title Pages should be sent to ADSA Headquarters. The SAD First Vice President will coordinate the judging competition and the SAD First Year Advisor will assist.

FORMAT FOR ANNUAL REPORT

I. Club Structure

- A. Club Officers and Advisors
- B. Membership (Does not affect the chapter competition scoring.)

II. Summary of Year's Activities

- A. Calendar of Events for the Year
 - 1. Activities for each month
- B. Complete Financial Report
 - 1. Ending Balances for each event
 - a. Expenses
 - b. Profits
 - c. Net and Gross

III. Details of Year's Activities

- A. Title of Activity
- B. Committee Structure (if applicable)
- C. Description
 - 1. Purpose
 - 2. Organization
 - 3. Extent of Participation
 - 4. Success (or Failure)
 - 5. Financial Aspects
 - a. Expenses
 - b. Profits
 - c. Net and Gross

**American Dairy Science Association
Student Affiliate Division
ANNUAL REPORT TITLE PAGE**

Name of Chapter _____

Mailing Address _____

Officers and Advisor(s):

President _____ Secretary _____

Advisor(s) _____

Date Officers Elected _____ Term of Office _____

Department Chair _____

Membership in your student affiliate club as of **March 1** (For information only)

Total Club Membership _____

Designate to the Chapter Award Scoring Committee your preference to include in their judging either your chapter's scrapbook _____ or yearbook _____.

Report submitted by _____.

Approved by _____
Chapter Advisor *date*

Approved by _____
Chapter President *date*

Postmarked by **May 15**, please send original to:

ADSA-SAD
1111 North Dunlap Avenue
Savoy, IL 61874

Due: May 15

Please note: Annual Report Title Pages received after the stated deadline will be accepted, but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.

**The American Dairy Science Association
Student Affiliate Division
ANNUAL REPORT SCORECARD**

<i>Name of Chapter</i> _____	<u>Maximum Score</u>	<u>Chapter Score</u>
I. Follows format as designed by ADSA-SAD	5	_____
II. Scope and range of activities	10	_____
III. Purpose and completeness of activities	10	_____
IV. Success of activities and participation	10	_____
V. Financial aspects	4	_____
TOTAL	39	_____

REMARKS:

Outstanding Chapter Award

All Clubs with members of ADSA are eligible to participate in the Outstanding Chapter Award Competition. Scoring is based on the club's campus and ADSA activities throughout the year. Clubs wishing to participate are encouraged to consult the [Outstanding Chapter Award Scorecard](#) early to review the criteria used for evaluating. The scorecard is subdivided into three major headings:

1. Membership
2. Club Activities
3. Participation at ADSA SAD Meetings

The winning chapter will receive a traveling trophy. In addition, certificates and awards of \$100, \$50, and \$25 to the first, second and third place winners, respectively, will be given in this contest at the annual meeting. The top three chapters will be announced at the student affiliate awards luncheon. The scorecard that will be used to evaluate chapters is included in this information and is online. Please note: **competition entries received after the stated deadline will be accepted, but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.**

Chapters eligible for the contest must set up their Annual Report, Scrapbook or Yearbook, and Chapter Display, so that these can be displayed prominently during the meeting. The panel of judges will make their evaluations the first day of SAD activities at the meeting. The SAD First Vice President will coordinate the competition and the SAD First Year Advisor will assist.

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING CHAPTER AWARD SCORECARD**

Chapter Name: _____

	<u>Maximum Score</u>	<u>Points Earned</u>
I. <u>Membership:</u> (5)		
A. Member dues	5	_____
5 points if postmarked by May 15		
3 points if postmarked by May 31		
1 point if paid by opening session of ADSA-SAD		
0 points if unpaid		
II. <u>Club Activities:</u> (63)		
A. Annual Report (39)		
1. Follows format as designed by ADSA-SAD	5	_____
2. Scope and range of Activities	10	_____
3. Purpose and completeness of Activities	10	_____
4. Success of Activities and extent of participation	10	_____
5. Financial Aspects	4	_____
B. Scrapbook, Yearbook, Electronic Yearbook (18) <i>Specify which. If entered in all 3, use higher of 2. Points awarded by judges.</i>	18	_____
C. Chapter display (3)	3	_____
D. Website (3)	3	_____
III. <u>Participation at ADSA-SAD Meetings:</u> (32)		
A. Delegates present at meeting - (17) (must be at first business meeting)		
1. First Delegate	6	_____
2. Second Delegate	5	_____
3. Additional Delegates	2	_____
(1 point for each additional delegate up to 2 points)		
4. One nominee to office	2	_____
5. Club Advisor or faculty (must be at first business mtg)	2	_____
B. Paper Contest (max of 10 points)		
1. Participant in undergraduate presentation:		
a. Production Division	5	_____
b. Foods Division	5	_____
c. Original Research/Independent Study	5	_____
C. Activity Symposium		
(points awarded for participation)	5	_____
D. Timeliness (5 pt deduction if competition entry(s) failed to meet deadlines)		(_____)
<u>Total Points Earned</u>	100	_____

The Undergraduate Paper Presentation Contest

Introduction

The purpose of the Undergraduate Paper Presentation Contest is to encourage undergraduates to gain experience in the presentation of papers and to give them an opportunity to participate more fully in the meetings of the Student Affiliate Division of ADSA. Through such participation, the student should gain an early and fuller appreciation of: a) the importance of adequate communications in the distribution of information, and b) the role of the Student Affiliate Division of ADSA. This will also provide excellent experience for those who will enter graduate school and will be eligible for the Graduate Scientific Paper Presentation Contest.

Rules and Regulations

Eligibility

Contestants must be undergraduate Student Affiliate Division members of ADSA who are enrolled in a program granting the baccalaureate degree or who have received the degree during the previous 7 months. Students who have completed one quarter or semester of graduate studies are not eligible. Only one contestant per institution may be entered in each of three categories: Dairy Foods Division, Production Division and Original Research. One institution therefore, may have up to three entrants, each in a separate category. Students who won 1st place in a paper competition last year are not eligible to compete this year. For those students whose chapter participates in the Chapter Award contest, the maximum points will be awarded for an institution with entrants in two out of the three categories. Cash awards will be given to the winners in all categories. **Deadline for submission: February 9, 2009.**

Subject of Presentation

Choice of subject matter is open to the student but should be relevant to issues of our industry today and of general interest to all. Reporting of original research will ONLY be accepted in the Original Research category. Dairy Foods and Production will NOT accept original research. We will disqualify any paper that does not fit a category.

Place and Conditions of Presentation

The contestants will make an oral presentation of a prepared paper at specially scheduled sessions of the Student Affiliate Division Meetings, to be held on the first day of meeting activities.

The paper is expected to be the student's own work. In preparing the presentation, the student is expected to have such advice from his or her advisor as is normally expected in the relationship between an undergraduate and his or her major professor.

Pre-Loading

Presentation files will be submitted prior to the meeting to allow staff to prepare CDs for each session ahead of time. The specific dates will be provided closer to the time abstracts are accepted.

The Limit of Presentation

The oral presentation should be 8 to 10 minutes long. The judges may make 2-point deductions for each minute or fraction of a minute, above or below the time limit. There will be up to a 3-minute period for the judges to ask questions.

Use of Visual Aids

Contestants may use prepared charts, and/or slides. Go to the Annual Meeting link at <http://adsa.asas.org/meetings/2009/> and click on Call For Abstracts for a list of what is equipped in each room and fill out the AV Request form if additional supplies are needed.

Procedure for Entering Competition

Refer to <http://adsa.asas.org/meetings/2009/> for on-line information. **DEADLINE FOR SUBMISSION: February 9, 2009.**

Each chapter may submit three applications as outlined under the eligibility sections for this competition. We suggest that each chapter conduct a local contest to select the representative who will enter the national competition.

To enter contest, follow the instructions for submitting an abstract using the web abstract submission form at <http://adsa.asas.org/meetings/2009/>. Participants in this contest should plan to attend the student awards luncheon at the annual meeting. Check the meeting schedule for details.

ABSTRACT SUBMISSION GUIDELINES: All abstracts **must be** submitted electronically via the World Wide Web at: <http://adsa.asas.org/meetings/2009/>

Instructions for submitting the abstract are available on the Web site. After the deadline, it will not be possible to submit abstracts. When you submit your abstract, you will be given a **tracking number** and **password**. Make a note of these; they will allow you to revise your submitted abstract at any time before the deadline.

Space limitations allow a maximum of 2,300 keystrokes (including characters, spaces, and punctuation). Begin count at the title and end count with the last key word or end of a table if one is included. Abstracts that are too long will be rejected automatically by the system. Coding for special characters is not included in the total keystroke count. To use boldface, italic, or sub-/superscript type anywhere in the abstract, consult the Text Attributes Coding information on the Web site. This special coding is not counted in the 2,300 allowed keystrokes. Special characters, such as Greek letters and math symbols, are available on the electronic submission form itself.

ABSTRACT REQUIREMENTS: The author submitting the abstract is responsible for its content and quality of preparation. Please include an implications statement if possible. **Abstracts are required for all student-submitted papers. Also, advisors are required to verify and approve the validity of the paper, its references and resources on the online submission form by listing themselves as one of the authors.**

Presentation Information: LCD projectors will be available for presentations. LCD presentations will only be accepted as PowerPoint for PCs (no Mac files). If you require special equipment, please complete the "Special A/V Needs Request Form" <http://adsa.asas.org/meetings/2009/>. Detailed information on presentations using LCD projectors and poster presentations can be found on the web site <http://adsa.asas.org/meetings/2009/>. The scheduled time for presentations of each oral student paper is 8 to 10 minutes with 3 minutes for questions and discussion.

SUBMISSION PROCEDURES: After reading these instructions, if you have any questions regarding submission, contact ADSA Headquarters Office (217-356-5146).

SCORECARDS: The criteria used for judging all three contests are also posted to the meeting web page.

Evaluation of Presentation

Three judges will evaluate the presentation. It is recommended to use two advisors and one student affiliate member whose chapter is not represented in the contest. If all chapters are represented, a national officer will become the third judge. No judge will be selected from a university represented in the contest. The SAD Officer-at-Large will chair the committee, and the SAD Second Year Advisor will help.

Each judge will evaluate each presentation individually using the officially accepted [undergraduate paper presentation contest scorecard](#). At the conclusion of the contest, these judges will meet with one member of the Student Affiliate Committee (ex-officio capacity) to select the award winners. The judges' decision will be final.

The awards in the production, dairy foods and original research divisions are: **First Place - \$100.00, Second Place - \$ 50.00, Third Place - \$ 25.00 along with certificates for each place within a division.**

We will make the presentation of awards at the Student Affiliate Luncheon. Contestants should plan to attend the luncheon.

**The American Dairy Science Association
Student Affiliate Division
UNDERGRADUATE PAPER PRESENTATION CONTEST SCORECARD**

Student's Name _____

Category: Original Research/Independent Study

Title of Paper _____

	Maximum Points	Student Score
1. Personal Characteristics (15)		
A. Appearance (neat and well-groomed)	5	_____
B. Presence, voice, and diction (clearness, choice of words, enunciation, ability to command attention of audience)	10	_____
2. Quality of Presentation (35)		
A. Style (effective use of notes, coherence, grammatical accuracy)	10	_____
B. Organization, balance of parts of presentation, clarity, and simplicity (ability to communicate to audience), visual aids	25	_____
C. Time deduction (2-pt deductions are made for each minute or fraction of a minute outside the time range of 8-10 minutes for each presentation)		_____
3. Quality of Research (50)		
A. Originality, thoroughness, and current and potential importance of topic, scientific soundness	20	_____
B. Apparent knowledge of subject (succinctness and clearness of answers to questions), ability to comprehend presentation	30	_____
<u>Total Points Earned</u>	100	_____

Rank: _____

Remarks:

**The American Dairy Science Association
Student Affiliate Division
UNDERGRADUATE PAPER PRESENTATION CONTEST SCORECARD**

Student's Name _____

Category ___ Dairy Foods ___ Production

Title of Paper _____

	<u>Maximum Points</u>	<u>Student Score</u>
1. <u>Personal Characteristics</u> (15)		
A. Appearance (neat and well-groomed)	5	_____
B. Presence, voice, and diction (clearness, choice of words, enunciation, ability to command attention of audience)	10	_____
2. <u>Presentation Performance</u> (35)		
A. Style (effective use of notes, coherence, grammatical accuracy)	10	_____
B. Organization, clarity, and simplicity (ability to communicate to audience), visual aids	25	_____
C. Time deduction (2-pt deductions are made for each minute or fraction of a minute outside the time range of 8-10 minutes for each presentation)		_____
3. <u>Subject Matter</u> (50)		
A. Originality, thoroughness, and current and potential importance of topic	20	_____
B. Apparent knowledge of subject (succinctness and clearness of answers to questions)	30	_____
 <u>Total Points Earned</u>	 <u>100</u>	 _____

Rank: _____

Remarks:

Outstanding Student Affiliate Member and Advisor

Each year the Student Affiliate Division of ADSA seeks nominations for the Outstanding SAD member and advisor. ADSA provides a \$300 cash award and plaque for the Outstanding Student Affiliate Member. The Outstanding Advisor receives a plaque. Each school is encouraged to nominate one student and one advisor. The SAD Third Vice President oversees the competitions and the SAD Second Year Advisor assists.

Student Nomination

Please use only the space provided on the [Outstanding Student Affiliate Member Entry Form](#). See the [Outstanding Student Affiliate Member Scorecard](#) for more information. **We require 3 written recommendations: from the nominee's local dairy club advisor, a faculty member and the President of the club (If the President is nominated then the Vice President would write a letter of recommendation.)** Interviews will take place at the annual meeting, so we require that the nominee attend. Nominees should also attend the student awards luncheon where the award will be presented.

Advisor Nomination

Students nominating their advisor should use the [Outstanding Advisor Entry Form](#). We require no written recommendation, and the advisor need not be present at the meeting. A plaque will be presented during the awards luncheon. Information should be included as specified on the [Outstanding Advisor Scorecard](#).

The selection committee for both awards will consist of three judges, preferably two faculty members and one student present at the annual meeting and representing three different chapters. All nominations must be identified by the name of the nominee and the university making the nomination.

Please send your nominations by **May 15**. Please note: **competition entries received after the stated deadline will be accepted, but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.**

4. Other university activities or awards:

5. Give a brief statement of future goals pertaining to the agriculture industry:

Return to: ADSA-SAD, 1111 North Dunlap Avenue, Savoy, IL 61874

Due: May 15

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING STUDENT AFFILATE MEMBER SCORECARD**

Student Name: _____

	<u>Maximum Points</u>	<u>Student Score</u>
I. <u>Participation in the National & Regional Student Affiliate Division*</u> (30)		
1. Membership in the National Student Affiliate Division of the American Dairy Science Association	10	_____
2. Attendance at the National Meeting (3 points per meeting up to a 6 point maximum; must have attended and participated in at least one meeting)	6	_____
3. Participation at the National Meeting (1 point per activity participated (competition, presenter, or run for office) up to 4 point max	4	_____
4. Attendance and participation in the regional student affiliate division meetings (if applicable)	5	_____
5. Offices held in the National Student Affiliate Division of the American Dairy Science Association	5	_____
II. <u>Participation in the Local Club</u> (40)		
1. Activities (offices, committee chairmanships, participation)	20	_____
2. Accepts responsibility in the club and carries out these responsibilities (a written recommendation is required from the club advisor)	20	_____
III. <u>Participation in University Activities</u> (15)		
1. Other agriculture-related activities	5	_____
2. Scholastic Achievement	10	_____
IV. <u>Future Goals Pertaining to the Agriculture Industry</u>	15	_____
<u>Total Points Earned</u>	<u>100</u>	_____

**The student in nomination must have attended and participated in at least one national meeting of the Student Affiliate Division of ADSA.*

Comments:

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING ADVISOR SCORECARD**

Advisor Name: _____

	<u>Maximum Points</u>	<u>Advisor Score</u>
1. Local dairy science club contributions.	40	_____
2. Non-dairy club student leadership.	25	_____
3. Promotion of the Student Affiliate Division of ADSA.	25	_____
4. Qualities making the nominee an outstanding advisor.	10	_____
<u>Total Points Earned</u>	<u>100</u>	_____

Comments:

Outstanding Chapter Yearbook/Scrapbook Contest

The Student Affiliate Division of the American Dairy Science Association will conduct an outstanding chapter yearbook/scrapbook contest. First, second, and third place entries will receive plaques along with monetary awards of \$100, \$50, and \$25, respectively.

One advisor, one student, and one industry person from nonparticipating schools will judge each yearbook/scrapbook entry on appearance, content, and arrangement. The SAD First Vice President will chair the committee and the SAD First Year Advisor will help.

To effectively organize the yearbook/scrapbook contest, each chapter should complete the [Outstanding Chapter Yearbook/Scrapbook Entry Form](#) and send it to ADSA Headquarters postmarked by **May 15**. Please note: **competition entries received after the stated deadline will be accepted, but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.**

Please bring your yearbook/scrapbook to the first SAD business meeting for judging. If your chapter is not planning to attend the meetings, but would like to be eligible for the yearbook/scrapbook contest, then send a copy to ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874, four weeks prior to the annual meeting.

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING CHAPTER YEARBOOK/SCRAPBOOK CONTEST ENTRY**

Please bring your yearbook/scrapbook to the first SAD Business meeting for judging. If your chapter is not planning to attend the meetings, but would like to be eligible for the yearbook/scrapbook contest, then send a copy to ADSA-SAD four weeks prior to the meeting.

Chapter: _____

Name of Yearbook or Scrapbook: _____
(**indicate which)

Yearbook Editor(s): _____

Editor's Email: _____ Editor's Phone: _____

Return to: ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

Due: May 15

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING CHAPTER YEARBOOK CONTEST SCORECARD**

Name of Chapter: _____

	Maximum Points	Chapter Score
I. <u>Appearance</u> (30)		
A. Cover	10	_____
- eye catching and attractive		
B. Photographs and/or Illustrations	20	_____
- arrangement and relevance to articles and/or activities		
- quality		
II. <u>Contents</u> (50)		
A. Table of Contents and Index to Advertisers	5	_____
- appropriately located and easy to follow		
B. Effective Presentation of Faculty and Students	10	_____
C. Articles	20	_____
- variety		
- interesting and informative		
- quality of writing		
D. Advertisements	15	_____
- number and mix		
- neat presentation		
III. <u>Arrangement</u> (20)		
A. Layout	10	_____
- creativity and consistency		
- good use of space		
- good mix of pictures, text, and advertisements		
B. Text and Printing	10	_____
- clear, crisp, and professionally done		
- easy to read with no glaring errors in printing		
<u>Total Points Earned</u>	<u>100</u>	_____

Remarks:

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING CHAPTER SCRAPBOOK CONTEST SCORECARD**

Name of Chapter: _____

	<u>Maximum Points</u>	<u>Chapter Score</u>
I. <u>Appearance</u> (60)		
A. Cover - eye catching and attractive	20	_____
B. Photographs and/or Illustrations - arrangement and relevance to articles and/or activities - quality	40	_____
II. <u>Contents</u> (20)		
A. Effective Presentation of Faculty and Students	10	_____
B. Activities and/or Stories - variety - interesting and informative - quality of writing	10	_____
III. <u>Arrangement</u> (20)		
A. Layout - creativity and consistency - good use of space - good mix of pictures, and text	20	_____
<u>Total Points Earned</u>	<u>100</u>	_____

Remarks:

Outstanding Electronic Yearbook Contest

The Electronic Yearbook contest was developed out of a desire by some clubs to produce their yearbook electronically in an effort to reduce production time as well as printing and distribution costs. Those clubs who produce an electronic yearbook may now enter their yearbook for competition. First, second, and third place entries will receive plaques along with monetary awards of \$100, \$50, and \$25, respectively.

Ideally, one advisor, one student, and one industry person from nonparticipating schools will judge each electronic yearbook entry on appearance, content, and arrangement. Unlike the paper yearbook competition, schools will not be judged on advertisements. The SAD First Vice President will chair the committee and the SAD First Year Advisor will help.

Electronic yearbooks will be judged in advance of the meetings during the month of **June**. All chapters are strongly encouraged to participate even if they cannot attend the Annual Meeting. The electronic yearbook must be created by SAD members. The electronic yearbook can be done using any current desktop publishing program; however, the final version must be converted to a PDF file. The electronic yearbook should be between 24 and 72 pages in length. Clubs now have the option to specify Electronic Yearbook score be used toward points on their Outstanding Chapter Award Scorecard. (If entered in more than one of the three categories: Electronic Yearbook, Outstanding Yearbook or Outstanding Scrapbook, the highest of the three will be used.)

To effectively organize the electronic yearbook contest, each chapter should complete the **Outstanding Electronic Yearbook Entry Form** and send it along with **three CDs**, each containing the PDF file of the Electronic Yearbook to ADSA Headquarters postmarked by **May 15**. One CD will be sent to each of the three judges for their review and scoring. Each CD should be clearly labeled with the chapter name, yearbook editor's name, editor's phone number and Email. CDs will not be returned.

Please note: **Competition entries received after the stated deadline will be accepted up to time of judging (June 1), but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.**

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING ELECTRONIC YEARBOOK CONTEST ENTRY**

Please include three CDs, each containing the PDF file of your electronic yearbook with this entry form. CDs should be clearly labeled with the information requested on this form. Judging will occur during the month of June. Chapters need not attend the annual meeting to participate.

Chapter: _____

Name of Electronic Yearbook: _____

Electronic Yearbook Editor(s): _____

Editor's Phone: _____

Editor's Email: _____

Editor/Advisor Verification:

I verify that work on the Electronic Yearbook being submitted for judging was done by students of our dairy club.

signature of Yearbook Editor

signature of Club Advisor

Return this form along with the three CDs to:
ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

Due: May 15

**The American Dairy Science Association
Student Affiliate Division
OUTSTANDING ELECTRONIC YEARBOOK CONTEST SCORECARD**

Name of Chapter: _____

	<u>Maximum Points</u>	<u>Chapter Score</u>
I. <u>Appearance</u> (25)		
A. Cover	5	_____
B. Photographs	20	_____
- arrangement and relevance to articles and/or activities		
- quality		
II. <u>Contents</u> (50)		
A. Table of Contents	5	_____
- appropriately located and easy to follow		
B. Effective Presentation of Faculty and Students	15	_____
C. Articles	30	_____
- variety		
- interesting and informative		
- quality of writing		
III. <u>Arrangement</u> (25)		
A. Layout	15	_____
- creativity and consistency		
- good use of space		
- good mix of pictures, text, and advertisements		
B. Text and Printing	10	_____
- clear, crisp, and readable		
- easy to read with no glaring errors in layout		
<u>Total Points Earned</u>	<u>100</u>	_____

Remarks:

Activities Symposium

This year, we have again scheduled the activities symposium during the student program. Briefly, the Activities Symposium consists of 5 to 7 minute presentations given by each chapter. The topic of the presentation should be an activity that is unique to your dairy club or an activity that is highly successful for your chapter. Areas of interest may include a fund raising, promotional, educational, or a social event.

This is an excellent opportunity for each chapter to share their club work with the other representatives attending the meeting. The activities symposium can be a very valuable exchange of ideas that will help other chapters in organizing new activities.

In an effort to effectively organize the symposium, each chapter should complete the form and send it to ADSA-SAD postmarked by **May 15**. A brief outline of the organization and execution of the activity to be discussed would be most helpful for other representatives to have at the time of your presentation. The outline should not exceed two typewritten pages and should be forwarded with the completed entry form. Outlines and forms received after May 15 will be included in the program only as time permits. Computer and lcd projector will be provided. The SAD Second Vice President will coordinate the discussion for the Activities Symposium.

To help minimize computer-related problems at the symposium, participating clubs will be contacted in advance of the meeting with information regarding advance submission of their presentations.

**The American Dairy Science Association
Student Affiliate Division
ACTIVITIES SYMPOSIUM**

Chapter: _____

Activity to be Presented: _____

Audio-Visual Equipment Needed: _____

Name of Person Presenting Activity: _____

Email of Person Presenting Activity: _____

Phone of Person Presenting Activity: _____

Please include with this form a brief outline of the organization and execution of the activity to be discussed. The outline should not exceed two typewritten pages. Computer and lcd projector will be provided.

Return to: ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

Due: May 15

Chapter Web Site Competition

The purpose of the Chapter Web Site Competition is to reward clubs who effectively promote, through their web site, their club and its activities, the dairy industry, and careers in dairy science. Many clubs have developed or are in the process of developing a web site to compliment their promotional efforts.

Only SAD chapters with current, paying members of ADSA (dues must be paid by May 15) are eligible to participate. To enter your club's web site in the competition, complete the following Chapter Web Site Competition Entry Form and return to headquarters by May 15. Please note: **Competition entries received after the stated deadline will be accepted up to time of judging (June 1), but clubs will incur a 5-point late deduction on the Outstanding Chapter Award Scorecard.** Chapter web sites will be judged in **June**. All chapters are strongly encouraged to participate even if they cannot attend the Annual Meeting. The web site must be created by SAD members. The top three sites will receive a certificate. In addition, the 1st place chapter will receive a \$100 cash award, the 2nd place chapter will receive a \$50 cash award, and the 3rd place chapter will receive a \$25 cash award. The SAD Secretary-Treasurer chairs the Chapter Web Site Competition selection committee.

Because of varying degrees of server control at each university, this award will not be based on which site contains the most graphics or photos. Instead, it will be based on content and presentation. Review the [Web Site Competition Scorecard](#) for more information. Points will be awarded to participating chapters on the Chapter Award Scorecard.

**The American Dairy Science Association
Student Affiliate Division
CHAPTER WEB SITE COMPETITION ENTRY**

Chapter Name: _____

University: _____

Name of Chapter Contact: _____

Contact's Phone Number: _____

Contact's Email: _____

Chapter URL: _____

Return to: ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

Due: May 15

**The American Dairy Science Association
Student Affiliate Division
CHAPTER WEB SITE COMPETITION SCORECARD**

Chapter Name: _____

Chapter URL: _____

Contact: _____

	<u>Max. Points</u>	<u>Chapter Score</u>
I. Home Page (25)		
A. Professional looking - easy to read, eye catching.	5	_____
B. Arrangement /Layout	10	_____
- creativity and consistency		
- good use of space		
- good mix of pictures and text		
C. User Friendliness	10	_____
- ease of use		
- aids, tools & help resources		
- clarity & simplicity		
II. Contents (50)		
A. Site map	15	_____
- easy to follow and well located		
B. Clearly conveys clubs mission/purpose	15	_____
C. Interesting features or summaries of the clubs events	15	_____
- variety		
- interesting and informative		
- quality of writing		
D. Calendar of Events	5	_____
III. Club Communication (15)		
A. Listing of officers from your club with e-mail addresses.	5	_____
B. Navigation functionality & clarity	5	_____
C. Link integrity and quality of links provided	5	_____
IV. Optimal utilization of the Web (10)		
A. Offer forms to ask questions or become a member.	5	_____
B. Offer help to Dairy Science students with networking, Jobs, and classes.	5	_____
TOTAL POINTS EARNED	<u>100</u>	_____
RANK (1 - x) _____		

Remarks/Comments:

Dairy Quiz Bowl

Members of SAD chapters are eligible to participate in the Dairy Quiz Bowl sponsored by the ADSA Foundation. One four-member team, per chapter, will be eligible to represent their school at this competition. The competition will be held at the annual meeting. A seating test will be given immediately prior to the quiz bowl. This is a great opportunity to demonstrate your knowledge about dairy production, processing, and ADSA history. Winners take home a traveling trophy for their institution. First and second place teams will receive a plaque. All participating teams share contest prize money. Sample questions and complete competition details can be found at <http://www.adsa.org/sad.asp>

ADSA Dairy Quiz Bowl Competition

1. One team per academic institution.
2. Each member will consist of 4 members, with one member designated to be the team captain.
3. Teams will participate in a seeding contest prior to the competition.
4. The contest is a DOUBLE elimination competition.
5. In the event of a disputed answer, the judges' decision shall be final.
6. Teams will be congregated in a holding area while they are waiting for their next match to commence.
7. A runner will retrieve every team when the rooms are ready for the team to compete.
8. The winning team of each match is required to return to the holding area; the losing team may stay or leave, as it wishes.
9. The tournament matches will continue until a winner is named. The winning team will receive the Dairy Quiz Bowl traveling trophy. All participating teams will share the prize money funded by the ADSA Foundation.

Chapter Displays

All Clubs are encouraged to reserve a display space to showcase their club and activities throughout the year. Clubs wishing to participate in the Outstanding Chapter Award Competition are required to reserve a space. Displays can be set up on Sunday (8:00 a.m. – 5:00 p.m.) or Monday (7:00 a.m. - 8:00 a.m.). This will be a great time to show off your club and your own talents! To reserve a table, please fill out the applicable [Chapter Display Space Reservation Form](#). The entry form is due **May 15**. **Tables will only be reserved for clubs who complete and return the reservation form -- if your club does not reserve a table, there may not be a space for you to set up.** The SAD First Vice President will coordinate the competition and the SAD First Year Advisor will assist.

SAD Chapter Display Schedule*

Setup:	Sunday	8:00 a.m. – 5:00 p.m.
	Monday	7:00 a.m. – 8:00 a.m.
Exhibit Hours:	Monday	7:30 a.m. – 6:00 p.m.
	Tuesday	7:30 a.m. – 5:00 p.m.
Dismantling:	Tuesday	2:00 p.m. – 4:00 p.m.

* Times are tentative. Please consult the ADSA Web Site for the latest schedule information.

The American Dairy Science Association Student Affiliate Division CHAPTER DISPLAY SPACE RESERVATION FORM

Please reserve an 8' table for our chapter's booth.

Name of Chapter _____

Special Needs* _____

** Due to the increasingly high costs of providing electrical access at convention centers, we will no longer be offering complimentary electrical access for chapter booths*

See <http://www.adsa.org/sad.asp/> for the latest exhibit dates and times.

Return to: ADSA-SAD, 1111 N. Dunlap Avenue, Savoy, IL 61874

Due: May 15

Note:

***Tables will only be reserved for clubs who complete and return the reservation form
If your club does not reserve a table, there may not be a space for you to set up.***

Participating Chapter Checklist

February 9, 2009

Abstracts deadline for the undergraduate paper presentation contest. Submit electronically at <http://adsa.asas.org/meetings/2009/>

February 27-28

Midwest Regional ADSA at North Dakota State University

February 19-22

Southern ADSA-SAD at Clemson University

February 27-28

Northeast ADSA-SAD at University of Connecticut

May 15 (*note later deadline!*) The following must be postmarked and mailed to ADSA-SAD:

1. Membership Application, Roster of Dairy Club members, and dues (\$5.00 each) for individuals wishing to be ADSA members. (students must be ADSA members to participate in competitions or run for office)
2. Outstanding Student and Advisor nomination forms.
3. Yearbook/Scrapbook entry form.
4. Activities symposium entry form.
5. Chapter Display needs (electricity, etc.) Clubs should bring their own extension cords.
6. Chapter Web Site Competition entry form deadline.
7. Electronic yearbook competition entry deadline (entry should include 3 copies on cd of the electronic yearbook file for judging)
8. Annual Report Title Page must be postmarked and mailed to ADSA-SAD.
9. Dairy Quiz Bowl Entry forms

June 1-30

- SAD Chapter Web Site Contest Judging
- Electronic Yearbook Contest Judging

Four weeks prior to the meeting:

- Clubs not attending the meeting but wishing to compete in the Annual Report, Yearbook and Scrapbook judging competitions should mail their materials to ADSA-SAD.

July 11-16, 2009

- ADSA/ASAS Joint Annual Meeting in Montreal, Quebec, Canada. SAD activities begin with a tour on Saturday, July 11 and wrap up on Tuesday, July 14 after the banquet.

Monday during the SAD Meeting

- Complete Annual Report with attached Title Page, Yearbooks and Scrapbooks should be submitted at the meeting for the judging competition.

If you have any questions please contact:

ADSA-SAD

1111 North Dunlap Avenue

Savoy, IL 61874

PH: 217/356-5146

Email: adsa-sad@assochq.org

FX: 217/398-4119

Web Site: <http://www.adsa.org/sad.asp/>

Or contact:

Molly Kelley, ADSA-SAD Liaison, directly at kelleymt@aol.com

PH: 217/684-3007

FX: 217/684-2161